

AUSTRALIAN CLOGGING ASSOC. INC. RULES REVIEW COMMITTEE.

PURPOSE:

The purpose of this committee is to revise and update the ACA Existing "*Rules of Australian Clogging Association Incorporated*"

TERMS OF REFERENCE:

Review, update, propose recommendations for changes to the current rules

Submit proposals of recommendations

Discuss contents presented Draft 2. dated 24 January 2012.

Review proposals and discuss all options. 16-18 March 2012

Re assess. rewrite Draft 3.

Review proposals re submitted. 27-29 July 2012

Re write Draft 4./ Draft 5 for submission to committee for review at AGM meeting on 21 Sept 2012. to allow time for members to consider changes the special resolution meeting will be set down for AGM September 2013 in Canberra .

To call for Special Resolutions meeting at AGM in Canberra September 2013

Special resolution outcomes to be forwarded to Director General NSW office of Fair Trading by November 2013.

REPORTING RESPONSIBILITIES:

This committee reports to the ACA Executive committee

ENDORSEMENT AND AUTHORISATION:

The committee is endorsed by

STANDING AGENDA ITEMS:

- AS PER ATTACHED PAGES.

MEMBERSHIP:

JENNY NEAL (PRESIDENT)

NINA ANNAND (VICE PRESIDENT)

KAYE SPEYER (PAST PRESIDENT.)

KINGSLEY DAWES (SECRETARY)

JASMINE DAWES, (TREASURER)

FRANCES LOOK (PUBLICITY & PROMOTIONS OFFICER)

CATHY BEITZEL (MEMBER)

GAIL ROSS (MEMBER)

ERICA MANN (PUBLIC OFFICER)

CHAIR:..

JENNY NEAL (PRESIDENT)

SECRETARY:

The secretary of the meeting will be C.Beitzel

Draft copy of the recommended rules will be forwarded via electronic mail 1 month prior to each meeting. Updated version with recommended changes will be forwarded within a period of 1 month following each respective meeting.

MEETING FREQUENCY:

Meetings will be conducted

There will be a minimum of 2 meetings in 2012. Namely, Storm King date: 16-18 March: and Aussie Clog: 27-29 July 2012.

REFERENCE MATERIAL UTILIZED :

- ACA revised version of the Rules of the Association . Revised 19 Sept 2008
- Assocs. Inc. Act 1984 no 143
- Assocs Incorporation Regulations 1985

COMMITTEE'S PERFORMANCE INDICATORS:

- Completion of draft of ACA Rules by 1 September 2012 that has been discussed, reviewed, and decisions made.
- Special resolution meeting called for September 2013.
- Recommendations passed and accepted at ACA special resolution meeting. Sept.2013
- Changes forwarded to Director General NSW Fair Trading within 1 month from the meet in 2013
- Changes accepted by D.G. NSW Fair Trading.

**AUSTRALIAN CLOGGING ASSOC. INC. RULES REVIEW
COMMITTEE.**

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Recommended alterations:

Section	Proposal	Proposed new wording
All sections.	Replace the term rules with "Constitution" throughout the document and the inclusion of objectives of the association on a covering front page.	"Constitution of Australian Clogging Association Inc." a not for profit organization.
<u>Objectives</u>	Current statement of objectives seem to be unsure. New objectives to be proposed, discussed and decided upon, to be added to new Constitution cover page Required to bring the rules uptodate with current trends in society.	<u>Statement of Objectives of the Association are:</u> <ol style="list-style-type: none"> 1. To champion innovation, creativity and diversity in the field of clogging dance style. 2. To advocate and demonstrate high standards of professionalism in the field of clogging dance style. 3. To promote and develop clogging to the wider community. 4. To ensure the stability and sustainability of the Association 5. To encourage participation for all ages, at all levels of clogging with a focus on good mental and physical health. 6. To encourage and promote leadership and fellowship within the Association and local community clubs throughout Australia.
<u>Mission statement</u>	Requires discussion, to find the most appropriate mission statement	As a example:- Clogging for all..... age is no barrier!
2(a)Membership qualifications (Pg 2 of Rules)	Title change: Membership qualifications. (a) currently wording grammatically incorrect (Const. Page 5).	2. Membership generally 2.(1) (a) the person is a natural person, is a clogger, or interested in the promotion <snip>

<p>3. Nomination for Mbrship (Pg 2 of Rules)</p> <p>3. Nomination for Membership</p> <p>Cont.</p> <p>(Pg 2 of Rules)</p>	<p>discussion: Nomination for membership implies there is a process and this as such is not included presently. Process needs to be discussed.</p> <p>(Const. Page 5 cont.)</p> <p>Requires discussion, clarification, and decision</p>	<p>(1) (1) A nomination of a person for membership of the association:</p> <p>(a) must be made by an applicant in writing in the form set out in Appendix 1 to this constitution, and duly nominated by a leader</p> <p>(b) must be accompanied with the prescribed fee payable under this constitution by a member as an annual subscription fee, and</p> <p>(c) must be lodged with the secretary of the association.</p> <p>(2) As soon as practicable after receiving a nomination for membership, the secretary must process the nomination and based on the information provided and on receipt of the payment of the amount referred to in subclause (1)(b), enter or cause to be entered the nominee's name in the register of members and, on the name being so entered, the nominee becomes a member of the association. Should the Secretary have reason for concern in accepting the nomination for membership, the application can be directed to the President and/ or Treasurer for further consideration and determination, if circumstances warrant the necessity.</p> <p>(3) As soon as practicable after the membership acceptance the secretary must pass the relevant monies paid onto the Treasurer for depositing in the Association's account.</p> <p>(4) In the event that the nomination for membership is declined all monies must be returned to the applicant as soon as is practicable along with notification of the rejection of membership.</p>	<p>Comment [b1]: Altered wording and layout. Nomination implies that there is a process to be accepted as a member e.g. okeyed by someone.</p> <p>Comment [b2]: leader will require an interpretation (ie definition). DISCUSSION 27 July 2012</p> <p>Comment [b3]: Current rules state there are two fees...association fee and annual subscription fee 8(1) (2)</p> <p>Comment [b4]: Is the form to be lodged with the treasurer or secretary ?. Prev.stated as the treasurer. However would it be better lodged with the secretry who can process the form, enter onto registrar and hand fee onto the treasurer for banking ? DISCUSSION ON 27 July 2012</p> <p>Comment [b5]: new paragraph</p> <p>Comment [b6]: replacing (2) in Rules.</p> <p>Comment [b7]: New additional clause</p>
Section	Proposal	Proposed new wording	
<p>6.Resignation of m'ship</p> <p>Page 3 of Rules.</p>	<p>6.(2) rewording of time frame.</p> <p>(Pages 6 &7 Constitution)</p> <p>Requires discussion, clarification, and decision.</p>	<p>(1) A member of the association is not entitled to resign that membership except in accordance with Clause 6. sections (1), (2), (3).</p> <p>(2)A member of the association who has paid all amounts payable by the member to the association in respect of the member's membership may resign from membership of the association by first giving to the secretary written notice of at least one month (or such other period as the committee may determine) of the member's</p>	<p>Comment [b8]: re wording of time frame.</p>

	<p>Clarification as to whether or not this occurs.?</p>	<p>intention to resign and, on the expiration of the period of notice, the member ceases to be a member.</p> <p>(3) If a member of the association ceases to be a member under subclause (2), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.</p>
<p>7. Register of Members</p> <p>7. Register of Members.</p> <p>Page 3 Rules (cont.)</p>	<p>Requires discussion, clarification, and a decision.</p> <p>Clause 7(1) roles may need to be clarified as this may not currently occur.</p> <p>(Pages 6 of Constitution)</p> <p><i>Place of where the register is actually kept needs discussion and clarification.</i></p> <p>(3) current. new layout</p> <p>(4). Discussion point. Do we need to include this to cover possible costs being incurred.</p> <p>(5) New clause re Privacy Act.</p>	<p>7. Register of members</p> <p>(1) The public officer of the association shall receive relevant information to maintain a register of members of the association specifying the name and postal or residential address of each person who is a member of the association together with the date on which the person became a member.</p> <p>(2) The register of members shall be kept</p> <p>(a) at the principal place of administration of the association</p> <p>or</p> <p>(b) at the principal place of administration of the person delegated as responsible for record maintenance of the Register of Members.</p> <p>or</p> <p>(c) if the association has no premises, at the association's official address</p> <p>(3) The register of members must be open for inspection, free of charge, by any financial member of the association at any reasonable hour.</p> <p>(4) A member of the association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.</p> <p>(5) If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.</p>

Comment [b9]: This is what the current rules require but I am unsure if this actually occurs or needs to be amended.

Comment [b10]: New clause. Where is it kept currently? and who is responsible.?

Comment [b11]: This would be a new clause .. currently not included.

Comment [b12]: New clause. It is thought relevant to be in line with the Privacy Act. The application form should be altered to include whether or not the applicant is party to their details being available for inspection.

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	(6) New clause re Privacy Act.	(6) A member must not use information about a person obtained from the register to contact or send material to the person, other than for: (a) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the association or other material relating to the association, or (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.
Section	Proposal	Proposed new wording
8. Fees and subscriptions (pg 3 of Rules)	Requires discussion, clarification, and decision . (1) Current fee is \$2.00admin fee and annual fee of \$5.00 (Const. page Page 7). Current.(a) and (b) remain same as rules.	(1) A member of the association must, on admission to membership, pay to the association a membership fee determined by the committee. (2) A member of the association must pay to the association an annual membership fee of \$20 per person or \$30 per family or, if some other amount is determined by the committee, of that other amount: (a) in the case of new members - on becoming a member and before 1 July in the year succeeding the calendar year in which they became members: or (b) in the case of continuing members - before 1st July in each calendar year.

Comment [b13]: New clauses

Comment [b14]: Current rules indicate two amounts to be paid .\$.2.00 fee & membership.....

Section	Proposal	Proposed new wording
<p>9A. Resolution of disputes (Pg 4 Rules)</p>	<p>Altered numbering from 9A to 10 (Pg 7 Const.).</p> <p>Discussion..need to include process in event dispute is not resolved by mediation.</p> <p>Requires discussion, clarification, and decision .</p>	<p>10. Resolution of disputes.</p> <p>(2) If a dispute is not resolved by mediation within 3 months of the referral to a community justice centre, the dispute is to be referred to arbitration.</p> <p>(3) The <i>Commercial Arbitration Act 1984</i> applies to any such dispute referred to arbitration.</p>
<p>10. Disciplining of members</p>	<p>New numbering.now 11.</p> <p>(1) Clause only accommodates complaints made by the committee itself need to address complaints made by other members.</p> <p>Requires discussion, clarification, and decision</p> <p>Requires discussion, clarification, and decision</p> <p>(Const. Pg 7 & 8)</p>	<p>11. Disciplining of members</p> <p>(1) A complaint may be made to the committee by any person that a member of the association:</p> <ul style="list-style-type: none"> (a) has refused or neglected to comply with a provision or provisions of this constitution, or (b) has wilfully acted in a manner prejudicial to the interests of the association. <p>(2) The committee may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature.</p> <p>(3) If the committee decides to deal with the complaint, the committee:</p> <ul style="list-style-type: none"> (a) must cause notice of the complaint to be served on the member concerned, and (b) must give the member at least 14 days but no longer than 28 days, from the time the notice is served within which to make submissions to the committee in connection with the complaint, and (c) must take into consideration any submissions made by the member in connection with the complaint. <p>(4) The committee may, by resolution, expel the member from the association or suspend the member from membership of the association if, after considering the complaint and any submissions made in connection with the</p>

Comment [b15]: New recommended clause

Comment [b16]: New recommended clause.

Comment [b17]: Previous wording only accommodates complaints made by the committee itself and not include complaints made by other members. New Clauses.

Comment [b18]: new clause

Comment [b19]: New clause

Comment [b20]: new clause. Replacing S10

<p>10. Disciplining of members..cont. Rules pg4.</p>		<p>complaint, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in the circumstances.</p> <p>(5) If the committee expels or suspends a member, the secretary must, as soon as is practicable, after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under clause 12.</p> <p>(6) The expulsion or suspension does not take effect:</p> <p>(a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or</p> <p>(b) if within that period the member exercises the right of appeal, unless and until the association confirms the resolution under clause 12, whichever is the later.</p>	<p>Comment [b21]: new clause</p> <p>Comment [b22]: new clause</p>
<p>Right of Appeal of Disciplined member 11. (Rules Pg.5)</p>	<p>New numbering.now 12</p> <p>(Right of Appeal etc.)</p> <p>Insert (2) not currently catered for. Requires discussion, clarification, and decision Previously Nos. 3(a)(b)(c) changed nos wording unchanged. Recommend. Number of days from 21</p> <p>Const. page 8</p> <p>Replace (4) with new wording... (5)</p> <p>Requires discussion, clarification</p>	<p>(1) A member may appeal to the association in general meeting against a resolution of the committee under clause 11, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.</p> <p>(2) The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.</p> <p>(3) <snip.>held within 28 days after the date on which the secretary received the notice.</p> <p>(4) At a general meeting of the association convened under Clause (3):</p> <p>(a) no business other than the question of the appeal is to be transacted, and</p> <p>(b) the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and</p> <p>(c) the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.</p> <p>(5) The appeal is to be determined by a simple majority of votes cast by members of the association.</p>	<p>Comment [b23]: Change of clause nos.</p> <p>Comment [b24]: new clause</p> <p>Comment [b25]: Replace 21 days.</p> <p>Comment [b26]: new wording.</p>

<p>17. Casual Vacancies (rules P.7)</p>	<p>New numbering.now18</p> <p>Insert 18.(1) to offer an explanation for in the event of a casual vacancy.</p> <p>18(2) (f) change of wording for unsound mind</p> <p>Insert additional</p> <p>18(h), (i) Requires discussion, clarification, and decision</p> <p>(Const. p 12).</p>	<p>18. Casual vacancies</p> <p>(1) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the conclusion of the annual general meeting next following the date of the appointment.</p> <p>(f) becomes a mentally incapacitated person, or</p> <p>(h) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or</p> <p>(i) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the <i>Corporations Act 2001</i> of the Commonwealth.</p>
<p>Section</p>	<p>Proposal</p>	<p>Proposed new wording</p>
<p>Removal of member 18 (Rules P7)</p>	<p>New numbering.now19</p>	<p>19. Removal of committee members</p>
<p>Meetings and Quorum 19. (Rules Pg 7)</p>	<p>New numbering.now20</p> <p>Title: Add "Committee"</p> <p>(6).. Is this likely to be a problem given the unique nature of the committee members locations.?</p> <p>(const. Pg11)</p>	<p>20. Committee meetings and quorum</p> <p>(6) No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.</p>
<p>Delegation by committee to sub-committee20. (Rules p8)</p>	<p>New numbering.now21</p> <p>(Const. page 13)</p>	<p>21. Delegation by committee to sub-committee</p>

Comment [b32]: New clause to explain casual vacancies occurring.

Comment [b33]: replaces becomes of unsound mind

Comment [b34]: New clause

Comment [b35]: New clause

Comment [b36]: This may be difficult to do given the unique nature of the committee members location?

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<p>Voting and Decisiions. 21. (Rules Pg 8)</p>	<p>New numbering.now22 (1) add of members of the committee or sub-committee present at the meeting.</p>	<p>22. Voting and decisions (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.</p>
<p>Part IV General meetings" (Rules pg9)</p>	<p>New numbering.now23 (Const. page 15)</p>	<p>Part 4 - General meetings 23. Annual general meetings - holding of</p>
<p>Section Annual General Meeting - Calling of and Business at 23 Rules Pg 9</p>	<p>Proposal New numbering.now24 2(d) addition wording. consider any financial statement or report required <SNIP>replacing "statement" Const.Page 15</p>	<p>Proposed new wording 24. Annual general meetings - calling of and business at (d) to receive and consider any financial statement or report required to be submitted to members under the Act.</p>
<p>Special General meeting- calling of 24. Rules pg 9.</p>	<p>New numbering.now25 Const. Page 15</p>	<p>25. Special general meetings - calling of</p>
<p>NOTICE . 25</p>	<p>New numbering.now26</p>	<p>26. Notice</p>
<p>PROCEDURE 26 Rule pg 10</p>	<p>New numbering.now27 Const. pg. 16 Replace the term "rules" with constitution</p>	<p>27. Procedure (2) <i>Five members present (being members entitled under this constitution</i></p>

Comment [b37]: Additional wording

Comment [b38]: Additional wording

Comment [b39]: new wording..

Comment [b40]: new wording..

Comment [b41]: word change from rules to constitution

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	(5) new addition:	(5) A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.	Comment [b45]: new clause. not previously considered ?
Appointment of Proxies 32. Rule pg 11	New numbering.now33 Const. pg. 18	33. Appointment of Proxies	
	New addition: 34 (2)Postal ballots not previously taken into consideration. Requires discussion, clarification, and decision	34. Postal ballots (1) The association may hold a postal ballot to determine any issue or proposal (other than an appeal under clause 12). (2) A postal ballot is to be conducted in accordance with Schedule 3 to the Regulation.	Comment [b46]: Do we need to add this to the constitution....?
Section	Proposal	Proposed new wording	
Part V Miscellaneous Rule pg 12	New numbering.now35 Const. pg 19	Part 5 - Miscellaneous 35. Insurance	
Fund-Source 34	New numbering.now36	36. Funds - source	
Funds-Management 35. Rule pg. 12	New numbering.now37 Const. pg 18. Revised wording (f)	37. Funds - management (f) <SNIP> proposed,, passed and implemented prior to the depletion of the "Convention Fund" account.	Comment [b47]: Revised wording ?
Alterations of Objects and Rules 36. Rule pg.12	New numbering.now38 Const. pg 18. Replace the term "rules" with constitution (2) additional clause	38. Alteration of objects and constitution (1) <SNIP> constitution may be altered<snip> (2)An application to the Director-General for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.	Comment [b48]: replace rules with constitution. Comment [b49]: new clause.

<p>Common Seal 37 & Custody of the Books 38</p>	<p>New numbering.now39</p> <p>Combine two;</p> <p>Replace 37 & 38 with:-</p> <p>.. Requires discussion, clarification, and decision</p>	<p>39. Custody of books & Common Seal</p> <p>(1) Except as otherwise provided by this constitution, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the association.</p> <p>(2) The common seal of the association shall be kept in the custody of the public officer.</p> <p>(3) The common seal shall not be affixed to any instrument except by the authority of the committee and the affixing of the common seal shall be attested by the signatures either of 2 members of the committee or of 1 member of the committee and of the public officer or secretary</p>
<p>Section</p>	<p>Proposal</p>	<p>Proposed new wording</p>
<p>Inspection of Books etc. 39</p> <p>Rule pg 13.</p>	<p>New numbering.now40</p> <p>Const. page 20</p> <p>Replace with new language and layout.</p> <p>(2) New addition</p> <p>.. Requires discussion, clarification, and decision</p>	<p>40. Inspection of books etc</p> <p>(1) The following documents must be open to inspection, free of charge, by a member of the association at any reasonable hour:</p> <p>(a) records, books and other financial documents of the association,</p> <p>(b) this constitution,</p> <p>(c) minutes of all committee meetings and general meetings of the association.</p> <p>(2) A member of the association may obtain a copy of any of the documents referred to in subclause (1) on payment of a fee of not more than \$1 for each page copied.</p>
<p>Service of Notices 40</p> <p>Rule Pg.13.</p>	<p>New numbering.now41</p> <p>Const. page 19.</p> <p>Add new clauses:</p> <p>Delete previous.</p> <p>To cover new technology and</p>	<p>41. Service of notices</p> <p>(1) For the purpose of this constitution, a notice may be served on or given to a person:</p> <p>(a) by delivering it to the person personally, or</p> <p>(b) by sending it by pre-paid post to the address of the person, or</p> <p>(c) by sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or</p>

Comment [b50]: combining Rule 37 and 38 to simplify wording.

Comment [b51]: New layout.... also included this constitution, minutes etc.

Comment [b52]: New clause ...in the event that someone wants copies.

Comment [b53]: Amended section: new layout and additional clauses.

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	clarification. Const. pg 20	<p>serving the notice.</p> <p>(2) For the purpose of this constitution, a notice is taken, unless the contrary is proved, to have been given or served:</p> <p>(a) in the case of a notice given or served personally, on the date on which it is received by the addressee, and</p> <p>(b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and</p> <p>(c) in the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent or, if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.</p>
Section	Proposal	Proposed new wording
Surplus Property 41. Rules page 13	New numbering.now42 Const. page 19	42. Surplus Property
	42. Financial year; Requires discussion, clarification, and decision	43. Financial year The financial year of the association is: (a) the period of time commencing on the date of incorporation of the association and ending on the following 30 June, and (b) each period of 12 months after the expiration of the previous financial year of the association, commencing on 1 July and ending on the following 30 June.
Appendix 1.	Requires updating to compliment Section 5. And nomination person etc	<p>Please indicate by placing a X in the relevant box, if you agree or disagree to have your personal information contained on the register made available for inspection by other members.</p> <p>Agree <input type="checkbox"/> Disagree <input type="checkbox"/></p>

Comment [b54]: Not included in rules...Schedule 1 of the Act provides that the constitution has to address the assoc's financial year. Is this correct re the ACA's financial year dates?

Comment [b55]: Required to give members the option . re Section 7 (5)

AUSTRALIAN CLOGGING ASSOCIATION INCORPORATED

incorporated under the *Associations Incorporation Act 1984*

Application for membership of association

Clause 3 (1)

I,

[full name of applicant]

of

[address]

being a member of

.....

Club name.

as a(enter status - leader/dancer etc.)

hereby apply to become a member of the above named incorporated association. In the event of my admission as a member, I agree to be bound by the constitution of the association for the time being in force.

Please indicate by placing a X in the relevant box, by marking "agree" your personal information listed on the register is open for inspection by others. By marking "disagree" you are indicating that you do Not want your personal information open for inspection.

Comment [b56]: Required to give members the option . re Section 7 (5)

Agree Disagree

.....
Signature of applicant Date

I,

[full name]

a member of the association, nominate the applicant for membership of the association.

Comment [b57]: Not currently listed requires discussion

.....
Signature of proposer Date

I,

[full name]

a member of the association, second the nomination of the applicant for ACA membership

.....
Signature of seconder Date

For office use only: ApprovedNumber.....Date.....Signature.....

Appendix 2.

Australian Clogging Association Inc.

Nomination form

Clause 15 1(a)

Nominated Position.....
(Indicate position to be nominated for)

Member Nominated.....
(Name of nominated person)

ACA Membership Number.....
(Membership Number of nominated person)

Signature of Nominated Member.....
(to be signed by nominated person)

NOMINEES

1. Nominated by.....
(Printed name of nominator Number 1.)

ACA Membership number of nominator.....

Signature of Nominator

2. Nominated by.....
(Printed name of nominator Number 2.)

ACA Membership number of nominator.....

Signature of Nominator

Appendix 3.

Clause 33 (2)

FORM OF APPOINTMENT OF PROXY

I.....
(full name)

of.....
(Address)

being a member of The Australian Clogging Association Incorporated

hereby appoint
(Full name of Proxy)

being a member of the Australian Clogging Association Incorporated, as my proxy to vote for me on my behalf at the general meeting of the association (annual general meeting or special general meeting, as the case may be) to be

held on the.....day of.....20.. and at any adjournment of the meeting.

*My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

* to be inserted if desired.....

.....
Signature of member appointing proxy

Date:-.....

NOTE: A proxy vote may not be given to a person who is not a member of the association.