

# AUSTRALIAN CLOGGING ASSOCIATION INC

## ANNUAL GENERAL MEETING – 01 July 2011

### AGENDA

Item	Description
1	<p><b>Welcome</b> Kaye Speyer opened the meeting at 2.05pm and welcomed all in attendance</p>
2	<p><b>Attendance</b> Kaye Speyer, Jasmine Dawes, Kingsley Dawes, Frances Look, Bev McLachlan, Karyn Unstead, Keith Unstead, Jason Nicholson, Lenore Hodge, Louise Frodyma, Jean Watford, Diana Bradford, Jan Bennett, Joan Whyte, Loraine Whitfield, Irmgard Huddy, Jenny Neal, Vickie Dean, Erica Mann, Pat Stewart, Pam Mathers, Dennis Neal, Joanna Buswell, Edith Sandy, Bev Kilpatrick, Val Kerr, John Clark, Julie-Anne Clark, Shirley Smith, Ruth Krix, June Wilkinson, Joan Hooper, Cathy Beitzel, Olive Borovsky, Lorraine Taylor, Kath Rawlinson, Fran Emerson, Gail Ross, Gaylene McLean, Lee Smith, Linda Threadgold, Tanya Collogan, Josh King, Della King, Bronwyn Hall, Helen Debnam, Nina Annand, Peter Wee, Maureen Miller, Donna Cartwright, Dell Sutcliffe, Chris Anderson.</p> <p><b>Apologies</b> Dian Young, Kathy Hedger, Lynda Bain, Leanne Nicholson, Jan Collins, David Dann, Ditta Dann, Cheryl Holland, Monika Pocervina, Stephen Hope, Ben McLachlan, Neville McLachlan.</p>
3	<p><b>Minutes of Previous AGM</b> Minutes of previous AGM were accepted as read <i>Joanna Buswell/Jason Nicholson</i> <i>Carried by affirmation</i></p>
4	<p><b>Business Arising from Previous Minutes</b> Formation of a Subcommittee to review ACA Constitution</p> <ul style="list-style-type: none"> <li>• Kingsley Dawes raised the issue that the subcommittee had not progressed since last year. Erica Mann spoke about the fact that the guidelines had been reviewed and a decision was made at that time that changes were not required. This was deferred to general business.</li> </ul>
5	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• All correspondence was based around membership enquiries.</li> <li>• Kingsley Dawes gave correspondence and membership report.</li> <li>• 209 people had renewed out of a previous year membership of 402.</li> <li>• 158 people now receive the newsletter via the mail, remainder email.</li> <li>• Phillip Farry reported that he did not believe it was worth putting in the state report for Tasmania as it was club news only, discussion ensued on the idea of a state rep in Tasmania and the need for this</li> </ul>

6	<p><b>Business arising from Correspondence</b></p> <p>None</p>
7	<p><b>Reports</b></p> <ul style="list-style-type: none"> <li>• The State reports and executive reports were taken as read due to being distributed prior to the AGM via the ACA website.</li> <li>• The Treasurers report was not posted to the website based on advice from the auditor that a special purpose entity should not distribute financial details in a forum where they are accessible by the general public. The completed auditors and treasurers reports were distributed in hard copy at the meeting and by email to members only.</li> <li>• Jason Nicholson asked if the reports could be presented by the Treasurer.</li> <li>• The treasurer took questions from the floor and discussed the reasons for the small financial loss in the previous financial year.</li> <li>• Questions were raised as to the number of financial members, totalling 402 at end of financial year including 25 new members.</li> <li>• Bev McLachlan raised issues regarding if we should we have an audited statement for an incorporated body based on the value of assets. Erica stated that she believed we needed an audited report but we do not require them to be submitted to the fair trade tribunal.</li> <li>• Jason Nicholson suggested that we change the wording on the second page of the report as it refers to executive resigning during the course of the year, where they actually simply finished their terms.</li> <li>• Julie-Anne Clark suggested that we went through the Jasmine read through recommendations from audit report as follows.</li> </ul> <p>1/ Agreed having an asset register. Vickie stated that Jan Collins had already started an asset register previously. Jasmine to check with her and Vickie agreed to check and make a list of what she had. Include model and serial number for insurance purposes.</p> <p>2/ Inventory listing of current ACA merchandise. Stocktake to be completed by Jason Nicholson after the convention has been completed. Merchandise not being receipted currently</p> <p>3/ Membership receipts. Jasmine was informed by the previous treasurer that she did not send out membership receipts. There were many people from the floor who insisted that they did. Discussion ensued as to if they were worthwhile, we will now send out</p> <p><b><i>Moved that the recommendations of the auditor's report be accepted</i></b></p> <p><b><i>Keith Unstead/Jasmine Dawes - Passed</i></b></p> <p><b><i>Moved that the reports as presented be accepted by the AGM</i></b></p> <p><b><i>Dell Sutcliffe/Julie-Anne Clarke - Passed</i></b></p>

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**Elections**

- The following people were elected into executive positions based on nomination prior to the AGM
- The open positions were nominated from the floor

**Election of Office Bearers 2011/2012**

Position	Candidate	Nominator	Secunder
Executive			
President	<b>Jenny Neal</b>	Edith Sandy	Frances Look
Vice President	<b>Nina Annand</b>	Edith Sandy	Frances Look
Treasurer	<b>Jasmine Dawes</b>	Jo Buswell	Lynda Bain
Secretary	<b>Kingsley Dawes</b>	Jo Buswell	Lynda Bain
Past President	<b>Kaye Speyer</b>	n/a	n/a
<b>State/Area Representatives</b>			
ACT	<i>Fran Emerson from the floor</i>	Lenore Hodge	Louise Frodyma
New South Wales	<b>Roseanne Goggin</b>	Jason Nicholson	Vicki Dean
Queensland	<b>Dell Sutcliffe</b>	Frances Look	Stephen Hope
South Australia	<b>Pat Stewart</b>	Linda Threadgold	Pam Mathers
Victoria	<b>Bev Kilpatrick</b>	Val Kerr	Cheryl Holland
Western Australia	<i>John Clarke from the floor</i>	Lorraine Taylor	Kaye Speyer
New Zealand	<b>Jean Watford</b>	n/a	n/a
Northern Territory	<i>Louise Frodyma - contact</i>	Exec to discuss	
Tasmania	<i>no nomination</i>	Exec to discuss	

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**Appointments**

- The following people were appointed into ongoing non executive positions
- The position of Accreditation committee chairperson was included this year, with the understanding that there are others working with Vickie in this role. The vacant position of Merchandise officer was taken by Jason Nicholson

Non Executive Positions	Current Holder	
Accred. Committee Chair.	Vickie Dean	continuing
Cue Sheets Basic/E Int	Olive Borovsky	continuing
Cue Sheets Intermediate	Jenny Neal	continuing
Cue Sheets Int+/Advanced	Irmgard Huddy	continuing
Public Officer	Erica Mann	continuing
Cue Sheet Librarian	Frances Look	continuing
Resource Librarian	Jenny & Dennis Neal	continuing
Historian	Edith Sandy - retiring	Kathy Hedger – accepted role
Web Page	David McGrath	happy to continue
Development Coordinator	Kathy Hedger	happy to continue
Newsletter Editor	Julie-Anne Clark	happy to continue
Merchandise Officer	<i>Vacant</i>	Jason Nicholson

10	<p><b>Vote of Thanks</b></p> <p>Kaye Speyer offered a vote of thanks to the outgoing committee members on behalf of the ACA. There have been many changes over the last three year and Kaye wished all well for the future.</p>
11	<p><b>Special Business</b></p> <p><b>Future Conventions</b></p> <p><b>2012</b></p> <p>Irmgard Huddy gave report on the 2012 Adelaide Clogging Convention. The booked venue is closing down and no longer available; this was only found out in April of 2011. The convention committee was able to confirm an alternative venue with a very large capacity, the St Clair Recreation Centre. The location is not as good as the previous venue but the committee is ready and able to put on a great convention. The convention will be held 21/22/23 September 2012</p> <p><b>2013</b></p> <p>Kaye Speyer received an email from Kathy Hedger stating that Canberra will be willing to hold the convention in 2013. The other people at the meeting from Canberra were not aware of this and discussion ensued as to the preparation that has or has not happened. No date or venue has been determined. The email stating that ACT was still working on a formal bid was found and read out by Jenny Neal</p> <p><b><i>Motion moved that the AGM accept the bid for ACT to host the 2013 Convention</i></b></p> <p><b><i>Jason Nicholson/ Edith Sandy - passed</i></b></p> <p><b>2014</b></p> <p>There was a suggestion that the 2014 convention be held in Tasmania or Northern Territory. This will be run by executive as there has been no formal bid. Much discussion ensued as to who was responsible for running conventions, it was pointed out that the ACA was responsible and if no state offered to take this on, the responsibility always falls back to the ACA Executive</p>
12	<p><b>General Business</b></p> <p><b>1/ Leaders Meeting</b></p> <p>Vickie Dean gave a report on the outcomes of the leaders meeting as follows:</p> <ul style="list-style-type: none"> <li>• Level 1 dance step list additions - 3 hits steps and a basic/Charleston kick/Lori basic/Toe Heel Basic/Heel Step/Clogover Slur/ Hit Step/ Hit Step &amp; A Basic/ Hit Step Vine.</li> <li>• Basic and Basic plus have been rolled into one, now will only be shown as Basic on the national dance list. Unless it has steps NOT on the Level 1 list in which case it will have +1,2 or 3</li> </ul>

- Speed of dance must be shown on dance cue sheet, regardless of if it has been sped or slowed or not changed, plus length of music.
- Changes to voting dances on and off the dance list. A minimum of 3 dances from each of the lower three levels (Basic/Easy Int/Int) and 2 dances from each of the top two levels (Int+/Advanced) come off each year. If the winning showcase comes from one of the lower 3 levels of dances then this will mean an additional dance can come off that level.

***Motion moved that these changes be accepted***

***Vickie Dean/Keith Unstead - passed***

Jenny Neal to speak with Kathy Hedger regarding the changes to Dance list voting. Cue sheet coordinators to confirm timings of existing dances on dance list

ACA Website will now contain a library of basic dances. Feel free to send basic dances to Olive Borovsky for stamping, these should only use steps from the LEVEL ONE Step List. Once stamped they will be sent on to Frances Look or send dances already stamped directly to her. Frances will then liaise with David McGrath for upload.

## **2/ Agenda Items**

Jason Nicholson suggested that a Cuer Accreditation report be included at all AGM's in the future. He also suggested that we have an area on the agenda for future convention bid and the formalisation of existing bids.

As a consequence of this suggestion, Vickie gave a short verbal **Accreditation report**

Neville Flegg and Michael Carroll will receive Gold accreditation, Lorraine Whitfield receiving Silver accreditation. It was suggested that a register or list of Accredited cuers and life members be posted onto the ACA website.

## **3/ Convention & General ACA Guidelines**

Suggested by Jenny Neal that the convention guidelines be updated. There is very little information about how to run a convention. Discussion ensued regarding this and the use of the minutes of the previous convention committee being passed on to the next convention.

There was also discussion around the duties and responsibilities of the ACA executive as these are not very well defined and basically passed via word of mouth rather than in any formal way.

***Motion moved the meeting call for up to 5 volunteers made up from previous National Committee members to review and update the rules and guidelines for running a convention***

<p><b><i>Vickie Dean/Edith Sandy - passed</i></b></p> <p>Volunteers were called from the floor, the new committee will be Vickie Dean/Kingsley Dawes/Nina Annand/Edith Sandy/Kaye Speyer</p> <p><b>4/ Reintroduction of the motion from 2010 AGM regarding updating the constitution</b></p> <p><i>'A subcommittee be appointed by the exec to undertake a review and update of the constitution in time for the 2011 AGM to be held in Cairns, Queensland'</i></p> <p>A new committee has been appointed at the meeting consisting of Erica Mann / Gail Ross / Cathy Beitzel / Frances Look</p> <p>No timeframe was given on the new committee other than we need to formally report back at the next AGM.</p> <p><b>5/ Other General Business</b></p> <p>Point raised that the convenor of the 2012 convention was not in attendance at the AGM. Discussion ensued about requirement of the next year's convenor or representative to attend.</p> <p>This should now be covered by the inclusion of a future convention agenda item, plus the committee that will update the guidelines for running a convention</p> <p><b>Being that there was no more general business, the meeting closed by Kaye Speyer at 3.30pm</b></p>
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Next AGM 21 September 2012

Adelaide South Australia – 2.00pm