

AUSTRALIAN CLOGGING ASSOCIATION INC

ANNUAL GENERAL MEETING –10 September 2010

AGENDA

Item	Description
1	Welcome Meeting commenced at 2pm. The president welcomed everyone.
2	Attendance K.Hedger, K.Speyer, J.Collins, E.Mann, L.Smith, V.Dean, S.Smith, J.Wilkinson, P.Phillips, B.Hall, M.Wood, J.Hooper, D.Mercer, G.Prowse, K&K.Unstead, J.Buswell, J&JA.Clarke, K.Rawlings, J.Bennett, E.Sandy, J.Duncan, L.Taylor, R.Krix, G.Ross, A.Clark, I&G.Huddy, P.Mathers, P.Sterwart, J.Watford, J.Whyte, K.Dawes, J.Dawes, S.Hope, H.Pluke, J.Neal, C&B.Beitzel, L.Frodyma, L.Hodge, O.Borovsky, B.Kilpatrick, V.Kerr, R.Dossett, C.Holland, F.Look, T.Collogan, L.Threadgold, E.Stratfold, L.Reed, M.Shaw, L.Peisley, M.Watt, D.Holst, D.Cartwright, V.Schuler, M.Miller, C.Anderson, N.Annand, D.Sutcliffe, L.Bain, B&B.McLachlan, P.We, L.Rogers Apologies D.Bradford, D.Gingell
3	Acceptance of Minutes of Previous AGM Minutes were accepted as read. Vickie Dean /Robyn Dossett
4	Business Arising from the Previous Minutes No business arising from previous minutes.
5	Correspondence Incoming: Renewals for Public Liability, APRA licences for participating leaders, PPCA, Dancer Accident Insurance Pauline Elliott’s offer of workshop material 2 email queries re rules and guidelines for the selection of state nomination for showcase. Addressed - See Agenda Item 11 Outgoing: Letter of acceptance and thanks to Pauline Elliott Secretary response re rules and guidelines for the selection of state nomination for showcase Addressed - see Agenda Item 11 Cheryl Holland/Jenny Neal
6	Business Arising from Correspondence Addressed at Agenda Item 11 - Rules and Guidelines for the running of a Convention as well as updates to Constitution.
7	Reports Endorsed and taken as provided. Erica Mann/Joanna Buswell Newsletter Content is pretty scant – please send in offerings – we really like to get it (Julie-Anne Clarke) PRESIDENTS REPORT 2010 Well we come to another Convention, and another year of clogging has passed. It doesn’t seem that long ago that we were all meeting in Perth and getting ready for a weekend of learning and fun, along with the tired feet, and brains that by the Sunday were over run with new steps and routines. Bendigo was a whole year away. We have seen changes to our ACA Membership which now includes insurance, I think this is a great addition and hopefully it will encourage lots more dancers to become members of this association.

I would like to take this opportunity to thank my committee, who have worked hard all year to keep everything running smoothly, and carried on when I was unable to attend the meetings due to distance, but email and the wonders of computers allow us to keep in touch.

I know our Secretary Kathy, and Treasurer Jan are both taking a well earned rest after this convention, the work that they do has been really appreciated.

To the new committee members who are going to be working for you all to keep the association going I would like to say a big thank you, as without people to continue this work we wouldn't have an ACA.

To the wonderful people who organize our weekends throughout the year, like Storm King and Aussie Clog, along with others, thanks to you too, as these weekends give us all a chance to meet up with one another, and have loads of fun. They are not easy events to put together, and I'm sure that all the dancers who attend appreciate your hard work. To all our leaders who keep the clubs running, and keep all of us entertained, and sometimes frustrated with some of the steps – Thank You, it keeps us off the streets.

The choreography of our own leaders and dancers, is a credit to you all, and the work that goes into this is made so much easier thanks to the wonderful Step Dictionary that we have, courtesy of Philip and Donna.

The accreditation program for our leaders, is something that's been well received, with new participants going through and others getting up to a higher level, being assessed at most of our major weekends. Congratulations to all those who in the last 12 months have put themselves through this, I know it can be very nerve wracking at times.

Lastly I would like to say to you all, enjoy this 15th National Convention put on by our Victorian friends, and remember, Cairns is only 1 year away.

Good Health and Fun Clogging for the year to come.

Kaye

Australian Clogging Association Incorporated Treasurer's Report 2010

The audited financial statements for the ACA's financial year 1 May 2009 to 30 April 2010 are attached. I have included comments about notable items in 2009-2010 but I would be happy to answer any other questions that may arise from members.

Overall, the Association's finances are in a healthy state. At the time of writing this report, the bank balance was over \$8,000 in the general operating account. Member Funds grew by over \$10,600 in the 2010-2011 financial year; consisting of \$1,700 in general funds and \$8,900 in convention funds. Well done to the 14th National Convention committee for returning an incredible surplus of over \$14,000 from the 2009 Perth Convention!

At the end of the ACA financial year, the Convention fund stood in excess of \$52,000, which is greater than its 2004 establishment value. The fund has now purchased sound equipment and provided \$5,000 grants to seven successive conventions and will continue to do so for the foreseeable future.

Bank interest was considerably less than the previous year but this was simply a reflection of the drop in interest rates. The current \$50,000 term deposit, which matures on 23 October 2010, is earning a healthier return of six per cent.

Income from membership fees was less than the previous year but this is essentially a timing issue. We stopped offering a discount for two-year memberships in 2010, so most people whose membership was due only renewed for one year and there had been a lot of members who'd renewed for two years in 2009. The number of members remains constant – for all those new memberships signed there are similar numbers of lapses. Most renewals have now been received for 2010-2011. Receipts are no longer issued unless requested and this has saved a lot of administrative effort on the part of the Treasurer and Secretary.

A number of deposits received directly to the ACA's bank account remain unidentified. All members are requested to return membership forms or include at least surname and preferably membership number on their bank transaction to ensure that payments can be acknowledged. The description that appears on the payee's bank statement has a limited number of characters and it is unnecessary and unhelpful for identification purposes if they are used up with descriptions like „membership fees" as this does not help to identify the payment.

Insurance costs have almost doubled because the committee agreed to take out accident insurance for all ACA members. This is automatically included in the membership fee. Previously our major insurance cost was public liability.

Cost of member rewards and gifts was significantly less than 2009 because the committee decided not to purchase a member gift but instead provide accident insurance cover. In addition, 2009 costs had been inflated by the purchase of a large stock of badges and pins that will continue to be used over many years.

The committee decided not to restock any merchandise items this year. It was recognised that we were holding far too much stock last year. Furthermore, the committee agreed to run down stocks as much as possible and only keep a small number of items. There is very little mark-up on the items and they are sold as a service to members, rather than as revenue for the ACA.

Newsletter production and postage costs have reduced because the committee decided to reduce the number of editions from six to four per year. In addition, increasingly more members are opting to receive electronic versions. The committee has recently decided to increase advertising rates to \$30 per full page, \$20 per half-page and \$10 per quarter-page.

As this is my final year as Treasurer, I would like to thank members for supporting the Association and for mostly paying on time, not bouncing cheques or giving dodgy credit card details. Best wishes are extended to my replacement

who I'm sure will do a great job.
Jan Collins 15 August 2010

8 Elections

Position	Nomination	First/Seconder
President	Kaye Speyer	Margaret Watt/Eileen Stratfold
Vice President	Frances Look	Del Sutcliffe/Stephen Hope
Treasurer	Jasmine Dawes	Joanna Buswe l/Kingsley Dawes
Secretary	Kingsley Dawes	Jasmine Dawes/Joanna Buswell
State Representatives WA Vic QLD ACT SA NSW Tas NT NZ	John Clarke Bev Kilpatrick Del Sutcliffe Lorraine Peisley Pat Stewart Roseanne Goggin Phillip Farry Louise Frodyma Jean Watford	Lorraine Taylor/E. Strathfold Val Kerr/Heather Pluke Frances Look/Stephen Hope Jan Collins/Louise Frodyma Irmgard Huddy/Pam Mathers Jason/Leanne Nicholson Confirmed Confirmed Confirmed
Cue Sheet Coordinators Basic/B+/Easy Int Intermediate Int+/Advanced	Olive Borovsky Jenny Neal Irmgard Huddy	Frances Look/Dian Gingell Edith Sandy/Jessie Fleming Stephen Hope/?
Public Officer	Erica Mann	Confirmed
Cue Sheet Librarian	Frances Look	Dian Gingell/Valda Glynn
Historian	Edith Sandy Will do for another 12 months – putting the committee on notice for another volunteer.	Confirmed – with a new volunteer to be found by next convention 2011
WEB page	David McGrath	Confirmed
Development Coordinator - Dance List Development	Kathy Hedger	Confirmed
Resource Librarian	Jenny & Dennis Neal	Confirmed
Newsletter Editor	Julie-Anne Clark	Confirmed
Merchandise Officer	<i>Need someone else – the Executive to discuss</i>	

9 Appointments

All appointments were confirmed and renominated for.
 The Historian position requires a volunteer by the next convention – 2011
 Merchandise Officer is currently vacant and requires discussion by Executive to find someone

10	<p>Vote of Thanks</p> <p>The president thanked outgoing executive and position holders for their work and welcomed the new appointments.</p>
11	<p>Special Business</p> <ul style="list-style-type: none"> • A subcommittee be appointed by the exec to undertake a review and update of the constitution in time for the 2011 AGM to be held in Cairns, Queensland. <ul style="list-style-type: none"> ○ Committee – Kathy Hedger, Jan Collins, Erica Mann, Cheryl Holland • Showcase Rules – to be updated. Rules and Guidelines to be reviewed and updated. <ul style="list-style-type: none"> ○ Committee - Kathy Hedger, Erica Mann, Jan Collins, Cheryl Holland <p>Kathy gave some background why the Executive felt that these reviews of the various documents should be undertaken. In relation to conventions rules and guidelines, there were queries this year on how showcase should be undertaken – a topic from a previous Leader meeting which came up with the way in which this should be undertaken by each State – and is a responsibility of the State Representative. However this was not brought to the AGM and further documented. In relation to the Constitution – through looking at rules that govern membership – found that the Constitution needed ‘cleaning up’ and updating. A costly exercise so should be done overall.</p> <p>Funding and/or grants are available for organisations and groups to use – e.g. for conventions – Kathy Beitzel. If a review of the constitution is undertaken that this be kept in mind. Jan advised that the ACA was incorporated and therefore entitled.</p> <p>Irmgard indicated that this type of information would be beneficial them to know. Advised to talk to Kathy Beitzel.</p> <p>Lindsay Rogers said they had achieved getting donations of goods e.g. bags but not money (Bendigo Council).</p> <p><i>Moved that the above Executive recommendation that the reviews take place, i.e. review and recommendations for changes to the constitution and review and updating of the Rules and Guidelines for the Running of ACA Conventions.</i></p> <p>Bev McLachlan/Ben McLachlan</p> <p>Decision: - voted on and agreed to by the floor that these reviews should be undertaken and brought back to the next convention – Cairns 2011. The rules governing changing the constitution – timing, notification, etc. should be adhered to.</p> <p>Future Conventions:</p> <p>2011 – Cairns Status Report:</p> <p>All go – registration packs available a couple given to each leader to take back. Size of hall – 350 maximum. Venue is close to town – walking distance, Venue is Cairns State High School.</p> <p>Special Instructor: Leila Hunziger + husband.</p> <p>Nina Annand reminded the leaders/instructors that no late workshop nominations and/or cueing will be accepted due to the fact that one of the programming committee is not resident in Cairns and there will be limited time to bring the program together governed by travel availability.</p> <p>2012 – South Australia</p> <p>The bid was firmed up by South Australia. Based on the projected budget presented to the executive – the bid was accepted. The date will be 21-23 September 2012, The venue will be the same as the previous convention held in South Australia – Adelaide Shores, West Beach.</p> <p>Accommodation – Caravan and Cabins right next door - various accommodation available nearby as well as the caravan parks.</p>

2013 - EOI

Tentative offer from ACT – 2013 is the ACT centenary year – so would be great to be part of this momentous event. However there may be an issue for accommodation due to other centenary celebrations that will be going on.

Jan Collins suggested that we might want to consider another possible site somewhere else.

Louise Frodyma suggested Northern Territory- and gave an update on what might be available.

Kathy Hedger suggested we not discount the centenary celebrations in ACT and investigate this as well.

Bev McLachlan – suggested that we look at both May and/or September for Darwin – wooden floors be investigated.

The meeting agreed that both options be further investigated – Jan Collins/Kathy Hedger for ACT and Louise Frodyma for NT.

Robyn Dossett (Victoria) proposed a motion that the funds put towards the running start up costs for the convention be increased to a nominated figure????

The above item will be covered by the review of the Rules and Guidelines – special meeting.

12 General Business

The use of the Pauline Elliott material.

70 videos 30 syllabus – 1980s

– Jenny Neal to determine what is worth keeping – keep it and destroy the rest.

Question of archive of material from library

– agreed to have everything prior to 2000 archived.

Olive Borovsky advised that due to the date of the 2011 convention the Aussie Clog workshop will be moved to 24 September 2011.

Glenda Prowse indicated her appreciation to all committee members who undertake the roles that they do on behalf of the membership and leaders – herewith recorded in the minutes.

Meeting was closed at 3.15pm